



DRAFT MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING

Work SESSION

MONDAY, OCTOBER 17, 2016 – 6:00 P.M.

CITY HALL

DRAFT MINUTES

MEMBERS PRESENT: Jerry D. Roseberry, Mayor; Councilmembers: Sarah Davis; George Holt; David Eady; Melvin Baker; Mike Ready; Jim Windham.

OTHERS PRESENT: Bob Schwartz, City Manager; Luran Willis, City Clerk; Jody Reid, Utility Superintendent; Hoyt and LaTrelle Oliver, Jeff Wearing, Kendra Mayfield, Cheryl Ready, Aaron Robinson, Vivian Harris, Derek Harris, Students from Oxford College: Bella Wu, David Nifong, Abigael Maldonado-Figueroa.

The meeting was called to order by the Hon. Jerry D. Roseberry, Mayor.

Agenda – Attachment A

Honorary Councilmember

Mayor Roseberry announced Aaron Robinson of Wentworth Drive as the Honorary Councilmember for November as appointed by Councilmember Mike Ready.

Mayor's Announcements

Mayor Roseberry announced there will be a screening of the film, ROSENWALD, on Wednesday, October 26, 2016 at 7:30pm in Williams Hall on the Oxford College campus. Williams Hall is located beside the gym and swimming pool on campus. The filmmaker, Aviva Kempner will be present for a Q&A following the screening. This is free and open to the public. Roseberry announced that the cities will meet tomorrow with the BOC to discuss the 2017 SPLOST. Attachment B

Random Drug Test

City Manager Bob Schwartz presented a copy of the section of the Employee Handbook along with a recommendation to update this section to permit random drug tests of city employees. This item will be on the November agenda for a vote to add this one sentence. Attachment C

Annual City Council Retreat

Mayor Roseberry announced the annual retreat will be Friday, November 11, 2016. We will meet at "The Center" in Covington from 9 AM until 3 PM, gathering at 8:30 AM. Jim Dove and Mott Beck from NEGRC will facilitate the retreat.

Farmers Market

Mayor Roseberry asked that we review our regulations for the farmers market. Council was presented with a copy of the ordinance and the current application. After Q&A discussion Mayor Roseberry appointed a committee to review the current ordinance and application and come up with suggestions on how to expand and improve the Farmers Market. The committee will be chaired by David Eady; other members are Councilmember Melvin Baker, Daniel Parson from Oxford College and David Nifong of Oxford College. They will report back to Council at the November meeting. Attachment D

SPLOST 2017

Mayor Roseberry reported on the meeting that the mayors of Newton County held last week to discuss the 2017 SPLOST. As mentioned before Roseberry said he will be going into the meeting to ask for the city's fair share based on population of \$1,848,240. Attachment E

STREET RESURFACING

City Manager Bob Schwartz said the deadline for identifying the streets for resurfacing with GDOT funds is December 31, 2016. Schwartz presented a memo with a list of recommendations explaining there is a 30% increase this year in LMIG funding. Councilmember Eady asked Schwartz to provide a list of the top 10 – 12 streets that need resurfacing. He said there should be a list or record kept of past and present projects in order to gauge future projections. Councilmember Holt said that based on the figures presented it appears that Green Street is the one that will meet the city match. Holt also asked that Schwartz add a column to the report to show where the revenue will come from. Councilmember Eady and Windham expressed the need for sidewalks in various areas of the city. Schwartz will update the report and present it at the November meeting. Attachment F

Project Status and Engineer's Progress Reports

City Manager Bob Schwartz gave a brief update on the status of projects. There was discussion regarding the design study by the UGA students. Windham said he has received a pdf from Pratt Cassidy and is reviewing it. Eady asked where we are on the East Clark street project. Schwartz said he has the schematic and is reviewing the utilities, storm-drainage and other aspects. Eady asked if there will be options regarding the curb and gutters. LaTrelle Oliver asked if E. Clark is going to be a model which the city will use for future planning throughout the town center district. Hoyt Oliver asked if there is any timing on the city working on and demolishing the last house on Watson Street. Mayor Roseberry said it's being reviewed with the city attorney and the client's attorney. Attachment G

Citizen's Concerns and Comments

Vivian Harris asked for a status on the culverts by her house on West Soule Street. Schwartz said he has received the information from the engineer and is reviewing it.

There being no further business: **The meeting was adjourned at 7:18 pm.**

Respectfully submitted;

Lauran S. Willis, CMC/FOA
City Clerk